

LCD: A team

6/29/21 | 10-11am

Attendees: Phil, Sean, Mary, Aubin, Natalie

- Tech Report
 - A bit of an internal report - but still needs to be polished so that we are proud enough to put it on the website
 - **Natalie and Phil** re-read over your own sections & lessons learned - if you have time to read over other sections, do that as well - add a comment at the beginning of [the document](#) to let sean know you've reviewed
 - Hoping to use this report to make sure our documentation is done well - double check with google sheet data table
 - **Phil and Natalie** will make sure data is on [data sheet](#)
- Conceptual Models
 - We have conceptual models on the website - we are looking for very good drafts
 - Will be used to help prompt the Subject matter experts team
 - **Natalie** will update her cold water salmonids conceptual model
 - Once you're done with the conceptual models, begin to create key attribute tables
- Website
 - Revamping Priority Habitat and Species Page - making a page for each individual page for each species
 - 4 items for each page: Photo, short blurb on why/how we selected the feature, conceptual model, Phase 1 output with a disclaimer
 - Want to make sure that each page has a consistent layout
 - Also want to make sure that the conceptual models are larger on the new pages
 - **Mary** will start making test pages for the website
- Survey
 - Will there be an explanation for what these terms mean? - taken from the IUCN - definitions can be grabbed from there as well
 - Lump together 3 questions on conceptual model into 1 question
 - The fewer things we can ask, the better
 - What platform should we use?
 - We have survey monkey until August
 - Adjust formatting to make google forms visually appealing
 - **All** look at the survey and adjust in any ways that you see fit
- Funding
 - Additional \$25,000 allocated - yay!
- Goals:
 - Get Report done
 - Get Website ready to go
 - Finalize the process to engage SME
- **Natalie** will forward Phil the recordings and notes from the LT meeting